

BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
August 24, 2020

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Andre Orie

BOARD CLERK

Veronica Lynn Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to Social Distancing.

VISITORS

Via Zoom

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:11 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Andre Orie. Absent: None

PUBLIC COMMENTS

There were no public comments.

ADDITION of NON ACTION ITEMS

There were no addition of non action items.

ACTION ITEMS

Final Reading and Approval of Board Policies

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to approve the second reading of board policies.

- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:125 Personnel Technology and Social Media; Usage and Conduct
- 5:190 Teacher Qualifications (REMOVE THIS ONE ONLINE IT WAS DOUBLED)
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:230 Maintaining Student Discipline
- 5:240 Suspension
- 5:250 Leaves of Absence
- 5:260 Student Teachers
- 5:280 Duties and Qualifications
- 5:300 Schedules and Employment Year
- 5:310 Compensatory Time-Off

On a voice vote, the following board members voted Aye: Carissa Casbon LaTourette, Stephen Gray, Jim Guziak, Denise Ide, and Brendan Murphy. Nays: Sean Coleman. Absent: Andre Orie. The motion passed.

It was noted that Andre Orie joined the meeting at 7:15 PM remotely.

Approval to Renew Thoughtexchange Services in the amount of \$12,600

A motion was made by Denise Ide, with a second by Dean Coleman, to approve Renewal of the Thoughtexchange Services in the amount of \$12,600. On a roll call vote, the following board members

voted Aye: Stephen Gray, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette and Sean Coleman. Nays: Jim Guziak. Absent: None

Public Display of Tentative Budget FY 2021

A motion was made by Denise Ide, with a second by Stephen Gray, to approve the Public Display of Tentative Budget FY 2021. On a roll call vote, the following board members voted AYE: Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Dean Coleman and Stephen Gray. Nays: None. Absent: None. The motion passed.

Construction Change Order - Efraim Carlson & Son - Replace 2 x 2 pickets, top railing, and stairs at the Millburn House in the amount of \$3,675.00

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Construction Change Order - Efraim Carlson & Son - Replace 2 x 2 pickets, top railing, and stairs at the Millburn House in the amount of \$3,675.00. On a roll call vote, the following board members voted Aye: Denise Ide, Brendan Murphy, Ardre Orie, Carisa Casbon LaTourette, Sean Coleman, Stephen Gray, and Jim Guziak. Nays: None. Absent: None.

Approve Consent Agenda

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to approve the Consent Agenda. On a roll call vote, the following board members voted Aye: Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, and Denise Ide. Nays: None. Absent: None. The motion passed.

The Consent Agenda is as follows:

Consent Agenda

- Approval of Minutes
 - Special Board of Education Meeting August 10, 2020
 - Committee of the Whole Meeting August 10, 2020
 - Regular Board of Education Meeting August 24, 2020
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report

Retirement: Judy Shea – Kindergarten Paraprofessional

Resignations: Jennifer Anderson – Kindergarten Paraprofessional
Ann Arendt – MES Special Education Paraprofessional
Michelle Krupa – 5th Grade Teacher
Tyler Nelson – MMS Special Education Paraprofessional
David Plahuta – Bus Driver
Kathy Stewart – .5 FTE Bus Driver

Hires: Maureen Catalano – 5th Grade Teacher
Tammy DeGrave – Long Term Substitute
Kim Vavalle – Long Term Substitute

FMLA: Emily David – 3rd Grade Teacher
Emma Heelan – MMS SLP Teacher
Geneen Hoetzer – MES PE Teacher
Normita Umarwadia – MES Administrative Assistant

LEAVE of ABSENCE: Lisa DePino – MES Learning Disability Teacher

INFORMATION/DISCUSSION

EIS Administrator and Teacher Salary Benefit Report 2019-2020

Dr. Johns presented the Salary Benefit Report and noted it will be placed on the website as in all year's past.

Return to Learn Phase-In Process

Dr. Lind gave a presentation via Zoom outlining the Phase-In Process, which includes adding those families who elect to be in-person starting to enter the building for in-person learning. The presentation will be sent to all Millburn families on August 25, 2020. In summary, Phase 1 all students will participate in remote learning. The Phase 2 Plan includes Early Childhood and Kindergarten beginning September 9, 2020. Phase 3 means we will add in-person learning sections for 1st grade on September 14, 2020. Phase 4 means we will add in-person learning sections in second and 3rd grade on September 21, 2020. Phase 5 means we will add in-person instruction for grades 4th and 5th on September 28, 2020.

We will also be starting 6th grade at the middle school for in-person learning on a rotating basis. Students in 6th grade choosing in-person learning will attend for the entire week of September 28, 2020, before returning to remote learning on October 5, 2020. Students in 7th Grade will then attend for the entire week of the October 5, 2020, before returning to remote learning on October 14, 2020. 8th grade will then attend school in-person on October 14, 2020. If we remain in Phase 5 of our plan, 8th grade would go back to remote learning on October 19, 2020, and 6th grade would then rotate back to in-person learning, and so on.

E-Learning Plan Process

The state has mandated that districts go through a process for approving our E-Learning Plan. This includes making the plan available to all parents, which we have as it is posted on our website. Families must be notified, which they have via Dr. Lind's email. We must hold a Public Hearing and publish it in the newspaper, which we have done. The Public Hearing is scheduled for September 28, 2020, before the Regular Board of Education Meeting; the Public Hearing was also published in the Daily Herald on September 1, 2020. Collective bargaining representatives of the school district have been notified as well.

After the Public Hearing the Board will need to approve it, and if it is approved the final E-Learning Plan will be sent to The Regional Office of Education for final approval. Millburn's original Remote Learning Plan followed the guidelines of the E-Learning Plan. The plan is posted on the website, on the main page under Learning Pathways.

Site-Based Expenditure Report FY 2020

Dr. Johns displayed the FY 2020 Expenditure Report for FY 2020.

FUTURE AGENDA ITEMS

- Press Policy Updates
 - 4:20 Fund Balances
 - 4:30 Revenue and Investments
- Review of Board Self Governance Goals and Draft of Revised Goals 2019-2020
- Review of Board Agreements
- Review and Revise (if necessary) Board Agenda Calendar found in the BOE Drive
- Review Superintendent Evaluation Goal
- Board Self Evaluation With IASB
- FY 2021 Budget Review and Adoption (September 28, 2020)
- Report on Shared Services or Outsourcing
- Staff Diversity Report

SUPERINTENDENT REPORT

Dr. Lind reported to the board today was the first day of school. There were some issues with Zoom, which was found to be a world-wide issue. Millburn Middle School's attendance was at 97.5%. Nurses were fitted for their N95 masks and they are almost finished setting up the Nurse's Isolation Room.

BUSINESS OFFICE REPORT

Dr. Johns reported with today being the first day of school, grab and go meal services started. Additionally, construction has started on Millburn Road.

BOARD REPORTS

Congratulations were extended to Mr. Walshire, Millburn Elementary School's Principal, for a successful supply pick up today. There were no lines to wait in; the process was efficient and well organized.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman to adjourn the Regular Meeting. On a voice vote all Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 8:44 p.m.

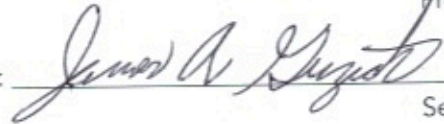
Board of Education
Millburn School District 24
Lake County, Illinois

By: _____



President

Attest: _____



Secretary

September 28, 2020

Date